

## Open enrollment's coming, May 1 to June 15. Here's some help to make it go smoothly.

Thanks so much for choosing to partner with Anthem again this year!

### Use the enclosed posters to remind staff of enrollment dates

Let us know if you need more of them.

### The open enrollment guides will be arriving soon

This helpful book, *A Plan for Good Health*, is a great way for your team to look over their options.

### Try Web Enrollment. It's easy!

To get started, email Tina Beesley at [tina.beesley@anthem.com](mailto:tina.beesley@anthem.com) or call her at 1-203-677-9116.

### Prefer to stick with paper applications? Sure thing!

Go to [meabt.org](http://meabt.org) and choose **Benefit Information**, then **Insurance Forms**. Download and print the *Member Enrollment/Change* form and give them out to your staff. They'll need to mail completed forms by June 5 to:

Anthem Blue Cross and Blue Shield  
2 Gannett Drive  
South Portland, ME 04106  
Attention: Richard Furman, 3W020

### Now's a good time for your team to update contact information

Updates to phone numbers, mailing and email addresses, etc. will help make sure their latest contact information is in your records.

### — Your Anthem Team

#### Dates to keep in mind

##### May 1 — June 15

This is your team's enrollment window. All enrollment applications need to be done and submitted during that time.

**June 15:** Final due date for submissions.

##### July 1, August 1 or September 1

These are your effective dates for membership changes. As always, they're based on the date of your bargaining contract. Changes include adding or deleting dependents, as well as making plan changes.

#### Need help? Contact:

Patty Whitcomb (Anthem)  
1-888-399-8706  
[patty.whitcomb@anthem.com](mailto:patty.whitcomb@anthem.com)

or

Sharon Beaulieu (MEABT)  
1-888-622-4418, ext. 2207  
[sbeaulieu@meabt.org](mailto:sbeaulieu@meabt.org)